

# INFORMATION ON THE PROCESSING OF THE PERSONAL DATA FOR THE PURPOSES OF CONDUCTING CORRESPONDENCE

Your Data Controller is TUATARA Sp. z o. o. with registered office in Warsaw, Aleje Jerozolimskie 132, 02-305 Warsaw, Poland (hereinafter referred to as Company, TUATARA).

## For what purpose and on what basis TUATARA will process personal data?

Your personal data will be processed for the purpose of conducting correspondence. The legal basis for processing your personal data for the above-mentioned purpose is Article 6(1)f GDPR, where the legitimate interest of the administrator is promoting products and services and encouraging cooperation.

TUATARA will transfer your personal data to other entities entrusted with the processing of personal data in the name and on behalf of TUATARA. In addition, TUATARA will share your personal data with other recipients, including public authorities and entities performing public tasks or acting on behalf of public authorities, provided such obligation arises from the provisions of law.

Your data will not be transferred to third countries or international organizations.

#### For what period of time will TUATARA process the data?

Your personal data will be processed for a year from the last contact.

#### What are the rights of the data subject?

You have the right to:

- Access your personal data and to receive copies of personal data being processed,
- Rectify your inaccurate personal data,
- Claim data erasure (right to be forgotten) in cases referred to in Article 17 GDPR,
- Obtain restriction of personal data processing in cases referred to in Article 18 GDPR,
- Object to data processing in cases referred to in Article 21 GDPR,
- Transfer the data provided, processed in an automated manner.

If you believe that your personal data is being processed unlawfully, you may lodge a complaint with the supervisory authority - Personal Data Protection Office, ul. Stawki 2, Warsaw.





### Contact

Should you need any additional information related to the protection of personal data or would like to exercise your rights, please contact our Data Protection Officer: Piotr Janiszewski, e-mail: <a href="mailto:iod@tuatara.pl">iod@tuatara.pl</a>.

